

### APPLICATION FOR EMPLOYMENT

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SURNAME: \_\_\_\_\_ GIVEN NAMES: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: HOME: \_\_\_\_\_

\_\_\_\_\_ POSTCODE: \_\_\_\_\_ MOBILE: \_\_\_\_\_

POSITION APPLIED FOR: \_\_\_\_\_ DATE: \_\_\_\_\_

#### QUALIFICATIONS:

Please indicate educational standards achieved.

i.e. Senior Certificate QLD 1993 or Fitting Trade Certificate QLD 1991, etc

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#### WH&S ISSUED CERTIFICATES AND OTHER TRADE LICENSES HELD:

i.e. Crane License, Post Trade Certificate, First Aid, Forklift License, etc.

**Type**

**Number**

**Expiry Date**

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**Application for Employment**

**CURRENT EMPLOYER:**

Business/Company Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ Commencement Date: \_\_\_\_\_

\_\_\_\_\_ Position: \_\_\_\_\_

Position and Duties: \_\_\_\_\_

**PREVIOUS EMPLOYMENT (1):**

Business/Company Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ Commencement Date: \_\_\_\_\_

\_\_\_\_\_ Completion Date: \_\_\_\_\_

Duties: \_\_\_\_\_

**PREVIOUS EMPLOYMENT (2):**

Business/Company Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ Commencement Date: \_\_\_\_\_

\_\_\_\_\_ Completion Date: \_\_\_\_\_

Duties: \_\_\_\_\_

**PREVIOUS EMPLOYMENT (3):**

Business/Company Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ Commencement Date: \_\_\_\_\_

\_\_\_\_\_ Completion Date: \_\_\_\_\_

Duties: \_\_\_\_\_



**Application for Employment**

<b>SUPPLEMENTARY QUESTIONS</b>	
1. Job Referrals may be sought by MEA. Do you have any objection to referees being contacted?	YES / NO
2. Have you previously worked for MEA? If 'yes' – when? _____	YES / NO
3. Are you able to work reasonable amounts of overtime as required	YES / NO
4. The position you are applying for may involve bending, lifting, repetitive movements and activities of a like nature as set out in the position description. Do you suffer from any injury, illness or other physical condition which may prevent you from safely performing the duties of the position or which may pose a hazard to your safety or the safety of others in the workplace? If yes, please give details: _____ _____ _____ _____ _____	YES / NO
5. Are you a Tradesperson? If yes please specify – Trade: _____ Employer at time of Apprenticeship: _____  If your apprenticeship wasn't in Australia – do you hold an Australian Tradespersons 'Rights Certificate' or 'Certificate of Recognition'?	YES / NO    (YES / NO)
6. Are you legally entitled to work in Australia? – please provide supporting documentation with this application i.e. "Tax File #" or copy of Passport: Tax File #: _____	Copied Supplied YES / NO

*MEA is a medium engineering manufacturer. Whilst every effort is made to ensure a safe and healthy workplace, hazards common to the metal and engineering industry may be encountered.*

**COMMENTS:**

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